



PayCare™

HR & Payroll Management System

## Comprehensive Payroll Management Solution

PayCare is a comprehensive HR Payroll & Employee Tax Management solution. At the time of setting up PayCare for your organization, wizards guide you through setup screens that will accept global terms like your organization details and create master databases of employees, designations, departments, leaves, pays, paydates, holidays, taxation, credits, deductions, allowances et al.

*PayCare is a robust, state of the art system with a friendly user interface that cloaks its blazing performance.*

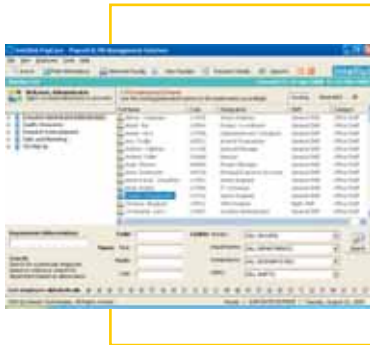
[www.paycare.co.in](http://www.paycare.co.in)

### **PayCare Advantage**

*PayCare has standard system and infrastructure requirements so you don't have to invest in additional components to implement it. Its easy learning curve means that your organization can implement with minimal training.*

- One click access to all routine tasks.
- Secured logins with permissions for each logins.
- Integrated Tax calculator.
- Advance MIS tools for efficient reporting.
- Featured help system.
- Synchronization with Time & Attendance Systems.
- Data retrieval and backup facilities.

# Key Features of PayCare



- Employee management

This module allows for the adding or modifying employee details. All employee information required by your organization will be entered here. This module also allows for updating employee information like marital status, employment status, residence, emergency contacts, etc. Photographs and even biometric data of the employees can also be stored here.



- Time and Attendance

PayCare makes attendance monitoring a snap. Attendance can be recorded either through manual entry or any automated system like biometric devices, or swipe cards. PayCare computerizes leave applications and employee with sanctioned leaves will be marked as 'On Leaves' automatically. Apart from common types of leaves, PayCare can adapt to any kind of leave structure your organization may utilize.



- Technology behind PayCare

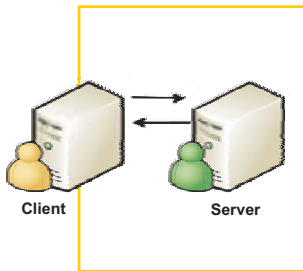
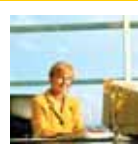
PayCare has been developed using the latest yet proven Microsoft tools like Visual Studio .Net 2005 that ensures performance and ease of use. Its architecture is 3-tier that gives PayCare high scalability. As with all of our products, the strictest Quality Control and Documentation methods have been adhered to ensure error-free operation. PayCare comes with Intelliob's commitment to continued support, thus protecting your investment in PayCare for years to come.



- One Click Payments

This module lets you specify paydays for each designation, department or the entire organization. Employee details like basic pay, standard allowances and deductions, special allowances, investments, arrears, bonus, etc. all determine the pay slip generated by this module. Supplementary Pay Sheets can also be generated to handle interim credits and debits.





- **AutoSync**

PayCare AutoSync system provides a secure and faster way to synchronize all your HR data throughout the enterprise. Now, when an employee is transferred to another location, his/her HR records also travel to the new location. No matter how many branch offices your organization may have across the globe, PayCare ensures that the right information is available to the right people at the right time.

- **EZeeTax**

PayCare's EZeeTax can compute tax due based on prevalent taxation laws. EZeeTax extended features also cover 'Form16', 'Form24', 'Provident Fund', 'ESIC Statements' generation and more.

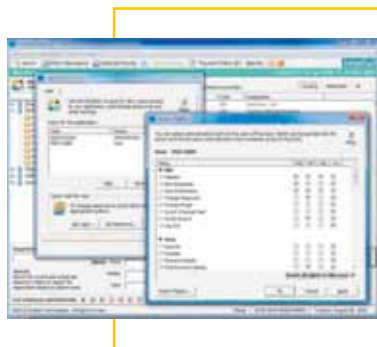
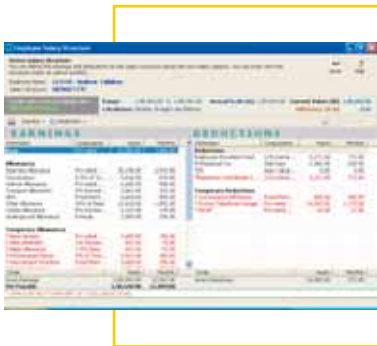
The facility to generate ASCII file for validating with NSDL utility is also available for payment of eTDS which is a mandatory norm for Indian companies.

- **Information Security**

The information stored in PayCare is secured and can only be modified by authorized personnel. With minimal setup time, PayCare delivers true out-of-the-box experience. For regular usage, authorized users must log in to PayCare. Depending upon the access rights allotted to them, PayCare will present them with intuitive menus. These menus provide access to a host of modules.

- **Reports and Dashboard**

Regular reports like attendances, overtime, achievements, advances, loans, etc. are all provided for. Customized reports may also be generated using a report generator. PayCare maintains service records as well. Overall HR costs, employee Cost To Company, departmental costs, Income-Expenditure analysis, and a host of such MIS tools are also provided with PayCare. PayCare also provides analysis, along with graphical representation in the form of charts. This empowers your organization to streamline HR management towards better bottom lines.





## PayCare Features

Payroll Processing	Time & Attendance Biometric/Smart Card Leave Management	Allowances Deductions Reimbursements	Define Salary Structure Increments & Arrears Formula Computation
Employee Taxation	Form 16, 16AA Form 24Q, Form 12B Form 27A	Online e-TDS ASCII File Investments Perks	Provident Fund Professional Tax ESIC
Monthly Reports	Multiple Payslip Formats Salary Statement Salary Register Temporary Allowance	Bank Payment Statement Employee Payment Detail Attendance Register Temporary Deduction	Salary Certificate Allowance Summary Deduction Summary
Periodic Reports	Attendance Register Salary Register	Advance Register Loan Register	Bonus Summary Over Time
Periodic Reports	Loan Summary Income Statement Incentive Statement	Leave History Employee Advances	Salary Certificate Leave Encashment
Employee Reports	Employee Profile Address Label Earned Allowance	Earned Deduction Earned Temporary Allowance Earned Temporary Deduction	Provident Fund History Professional Tax History Loan History
Employee Reports	Gratuity Information Separations Information Full & Final Settlement	Leave History Loan & Advances Arrear Information	Appraisal Information Leave Application Form
Statutory Forms	Form 3 (Professional Tax) Form 5A (PF/EPF/DLI) Form IF (DLI)	Form 6 (ESIC) Form 9 (EPF/PS) Form A1 (Labour Welfare Fund)	TDS Challan (281) ESIC Challan Post Card
Provident Fund	Form 6A Form 10 Form 12A	Form 13 (Revised) Form 19 Form 20	Form 31 Combined Challan Pension
Pension	Form 1 Form 3 Regional	Form 5 (Pension Scheme) Form 10C Form 10D	Form 2 Form 3A Form 5

- Multi-Company
- Multi-User
- Web Extension

To learn more visit. [www.paycare.co.in](http://www.paycare.co.in)

